

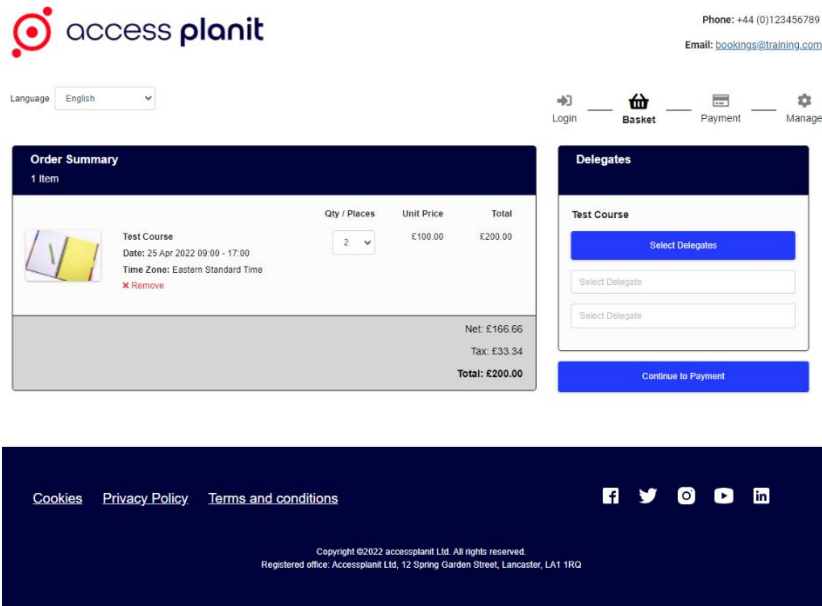
## Checkout Branding Options

There are 6 areas of your Checkout Basket that you can configure, use the links below to jump to the area that you are branding

1. [Header and Footer](#)
2. [General Branding Settings](#)
3. [Order Summary](#)
4. [Breadcrumbs](#)
5. [Login, Basket & Payment Steps](#)
6. [Dialog & Pop-up Windows](#)

## Header and Footer

The Header is displayed above the content of your basket, and Footer displayed below the content of your basket.



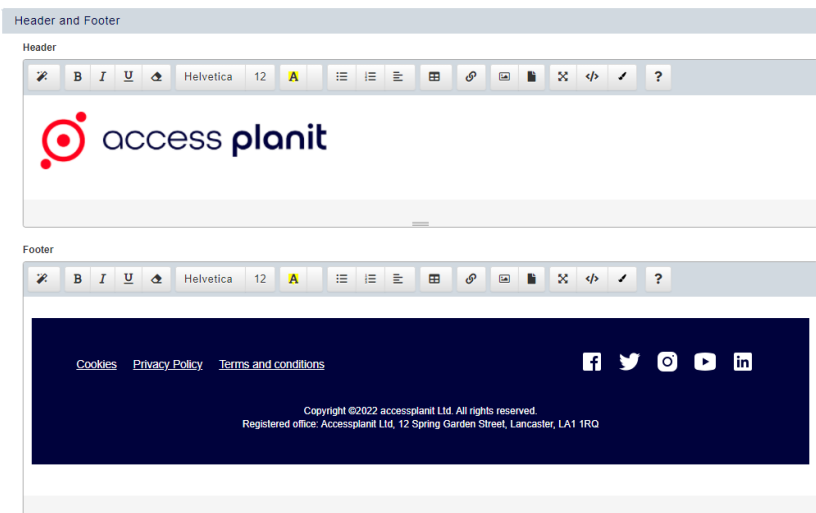
The screenshot shows the Access Planit basket page. The header includes the Access Planit logo, a language dropdown set to English, and contact information: Phone: +44 (0)123456789 and Email: bookings@training.com. Navigation links for Login, Basket, Payment, and Manage are also present. The main content area is divided into two sections: 'Order Summary' and 'Delegates'. The 'Order Summary' section shows one item, 'Test Course', with a quantity of 2, a unit price of £100.00, and a total of £200.00. It also displays the date (25 Apr 2022 09:00 - 17:00), time zone (Eastern Standard Time), and a 'Remove' button. The 'Delegates' section has a 'Select Delegates' button and two input fields for delegate names. The footer is dark blue and contains links for Cookies, Privacy Policy, and Terms and conditions, along with social media icons for Facebook, Twitter, Instagram, YouTube, and LinkedIn. Copyright information for 2022 Accessplanit Ltd is also included.

Within your Header & Footer we recommend including the following information to inform and support your customers

- Your logo & brand colours, so that it is clear to them that they are booking with you
- Your contact information, for any of your customers that need some help with their booking

You may also wish to add in

- A button for your customers to navigate back to your website
- Links / buttons to your social media accounts
- Your Registered Office address



The screenshot shows the Header and Footer sections in a text editor. The Header section contains the Access Planit logo. The Footer section contains links for Cookies, Privacy Policy, and Terms and conditions, social media icons for Facebook, Twitter, Instagram, YouTube, and LinkedIn, and copyright information for 2022 Accessplanit Ltd.

If you are integrating your accessplanit courses into your website for online bookings, we recommend matching your Header and Footer as closely as you can to your website, this gives your customers a seamless booking experience from website to basket. Your website developers may be able to provide you with HTML to place in these two sections.

## General Branding Settings


These settings apply throughout the Checkout basket, for example your font selection will apply to every stage.

Language English

[Login](#)
[Basket](#)
[Payment](#)
[Manage](#)

### Order Summary

1 Item

	Qty / Places	Unit Price	Total
 <p><b>Manual Handling</b>            Date: 21 Jun 2022 09:00 - 13:00            Time Zone: Mountain Standard Time (Mexico)            Venue: accessplanit Meeting Room  <a href="#">Remove</a></p>	1	£200.00	£200.00

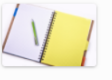
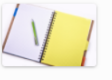
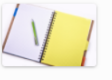
Net: £200.00  
 Tax: £40.00  
**Total: £240.00**

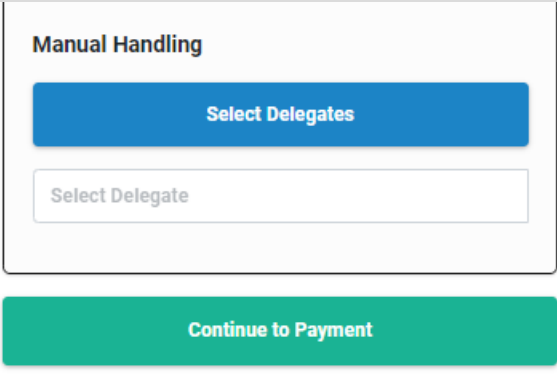
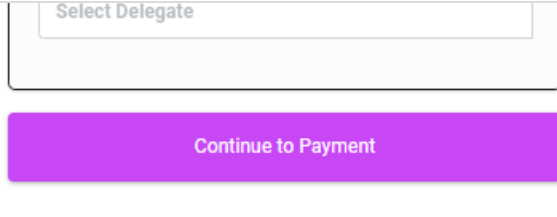
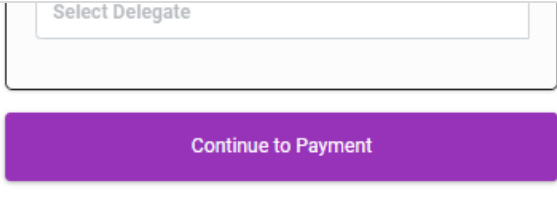
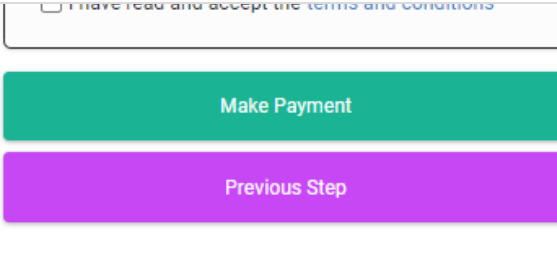
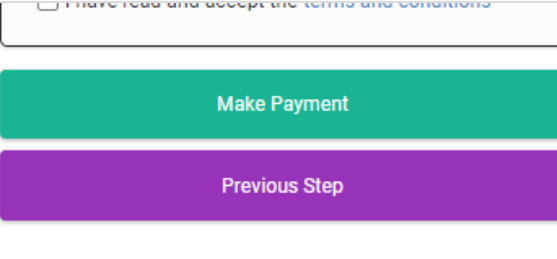
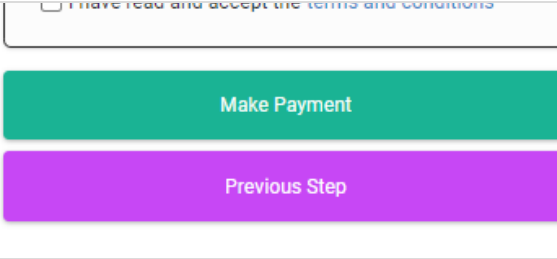
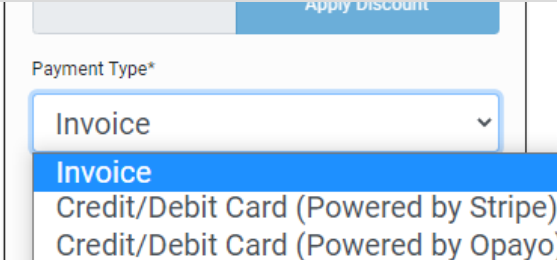
### Delegates

**Manual Handling**

[Select Delegates](#)

[Continue to Payment](#)

<p><b>Font Family</b></p> <p><i>Changes the font of the text throughout the basket</i></p>	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <p><b>Manual Handling</b>            Date: 21 Jun 2022 09:00 - 13:00            Time Zone: Mountain Standard Time (Mexico)            Venue: accessplanit Meeting Room</p> </div>								
<p><b>Basket Content Font Size (px)</b></p> <p><i>Changes the size of the text of the items in the basket</i></p>	<div style="border: 1px solid #ccc; padding: 5px;"> <table border="1"> <thead> <tr> <th></th> <th>Qty / Places</th> <th>Unit Price</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>  <p><b>Manual Handling</b>            Date: 21 Jun 2022 09:00 - 13:00            Time Zone: Mountain Standard Time (Mexico)            Venue: accessplanit Meeting Room  <a href="#">Remove</a></p> </td> <td style="text-align: center;">1</td> <td style="text-align: right;">£200.00</td> <td style="text-align: right;">£200.00</td> </tr> </tbody> </table> <p style="text-align: right; font-size: small;">Net: £200.00</p> </div>		Qty / Places	Unit Price	Total	 <p><b>Manual Handling</b>            Date: 21 Jun 2022 09:00 - 13:00            Time Zone: Mountain Standard Time (Mexico)            Venue: accessplanit Meeting Room  <a href="#">Remove</a></p>	1	£200.00	£200.00
	Qty / Places	Unit Price	Total						
 <p><b>Manual Handling</b>            Date: 21 Jun 2022 09:00 - 13:00            Time Zone: Mountain Standard Time (Mexico)            Venue: accessplanit Meeting Room  <a href="#">Remove</a></p>	1	£200.00	£200.00						
<p><b>Buttons Font Size (px)</b></p> <p><i>Changes the size of the text of the buttons throughout the basket</i></p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"> <p>0.00</p> <p>0.00</p> </div> <div style="border: 1px solid #ccc; padding: 5px;"> <p><b>Manual Handling</b></p> <p style="text-align: center; background-color: #27ae60; color: white; padding: 5px;"><a href="#">Select Delegates</a></p> <p style="text-align: center;"><input type="text" value="Select Delegate"/></p> <p style="text-align: center; background-color: #27ae60; color: white; padding: 5px; margin-top: 10px;"><a href="#">Continue to Payment</a></p> </div> </div>								

<p>Buttons Font Weight</p> <p><i>Changes the weight of the text on the buttons throughout the basket</i></p>	
<p>Progress Button Colour</p> <p><i>Changes the colour of the button used to progress through the basket</i></p>	
<p>Progress Button Hover Colour</p> <p><i>Changes the colour when hovering on the button used to progress through the basket</i></p>	
<p>Back Button Colour</p> <p><i>Changes the colour of the button to go back a step in the basket</i></p>	
<p>Back Button Hover Colour</p> <p><i>Changes the colour when hovering on the button to go back a step in the basket</i></p>	
<p>Back Button Font Colour</p> <p><i>Changes the colour of the text on the button to go back a step in the basket</i></p>	
<p>Dropdown List Font Size (px)</p> <p><i>Changes the size of the text in drop down boxes</i></p>	

Dropdown List Font Weight

*Changes the weight of the text in drop down boxes*

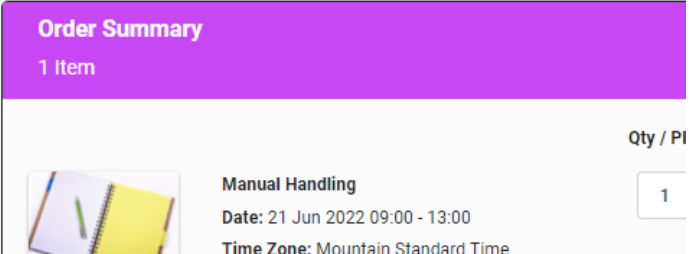
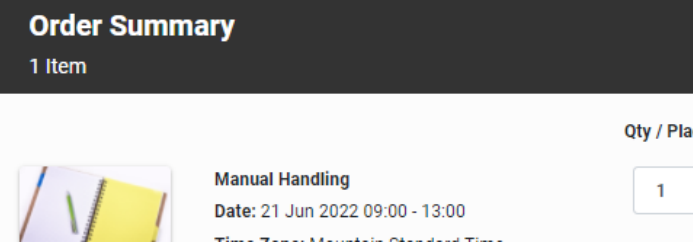
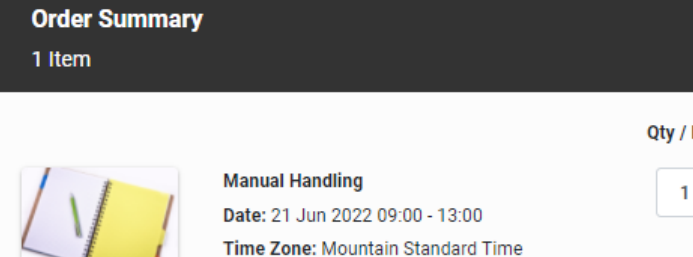
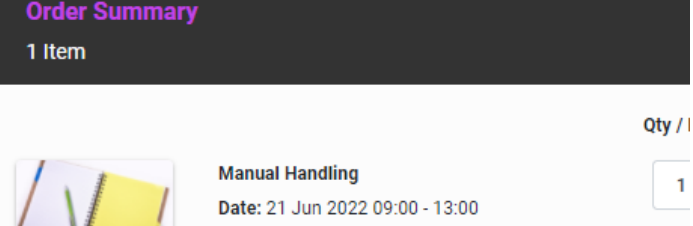
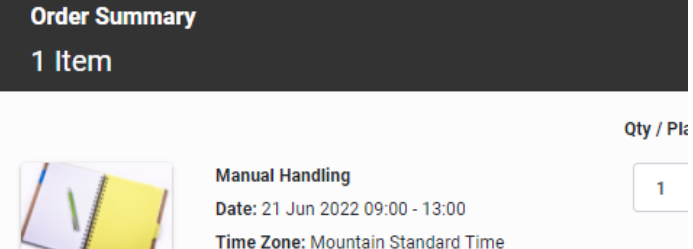
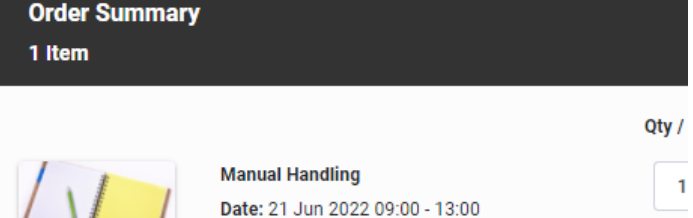
Payment Type\*

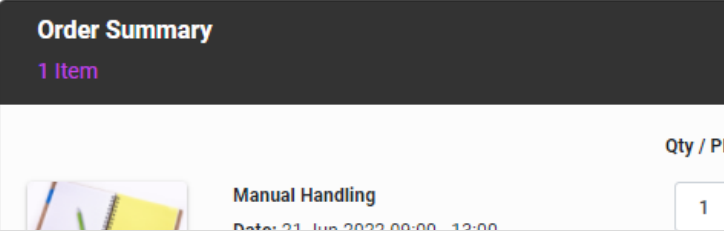



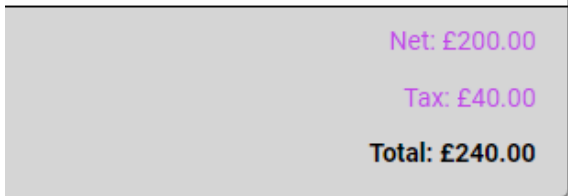

Cheque


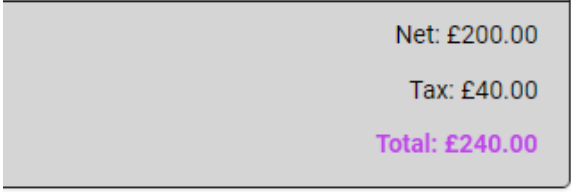


## Order Summary

These branding options apply to the 'Order Summary' on the left-hand side of the Checkout basket


<p>Header Background Colour</p> <p><i>Changes the header colour of the Order Summary and the options on the right of the basket</i></p>	
<p>Header Font Size (px)</p> <p><i>Changes the size of the text of the header on the Order Summary and the header on the options on the right of the basket</i></p>	
<p>Header Font Weight</p> <p><i>Changes the weight of the text of the header on the Order Summary and the header on the options on the right of the basket</i></p>	
<p>Header Font Colour</p> <p><i>Changes the colour of the text of the header on the Order Summary and the header on the options on the right of the basket</i></p>	
<p>Basket Items Font Size (px)</p> <p><i>Changes the size of the text used to show how many items are in the basket</i></p>	
<p>Basket Items Font Weight</p> <p><i>Changes the weight of the text used to show how many items are in the basket</i></p>	

<p>Basket Items Font Colour</p> <p><i>Changes the colour of the text used to show how many items are in the basket</i></p>		
<p>Cost Area Background Colour</p> <p><i>Changes the background colour of the total costs area of the order summary</i></p>		
<p>Cost Area Net And Tax Font Size (px)</p> <p><i>Changes the size of the Net and Tax costs text</i></p>		
<p>Cost Area Net And Tax Font Weight</p> <p><i>Changes the weight of the Net and Tax costs text</i></p>		
<p>Cost Area Net And Tax Font Colour</p> <p><i>Changes the colour of the Net and Tax costs text</i></p>		
<p>Cost Area 'Total' Font Size (px)</p> <p><i>Changes the size of the Total costs text</i></p>		

<p>Cost Area 'Total' Font Weight</p> <p><i>Changes the weight of the Total costs text</i></p>		
<p>Cost Area 'Total' Font Colour</p> <p><i>Changes the colour of the Total costs text</i></p>		

## Breadcrumbs













This setting applies to the breadcrumbs at the top of the basket which let the user know which stage of the Checkout basket they are on

<p>Breadcrumbs Font Size (px)</p> <p><i>Changes the size of the breadcrumb labels text</i></p>	
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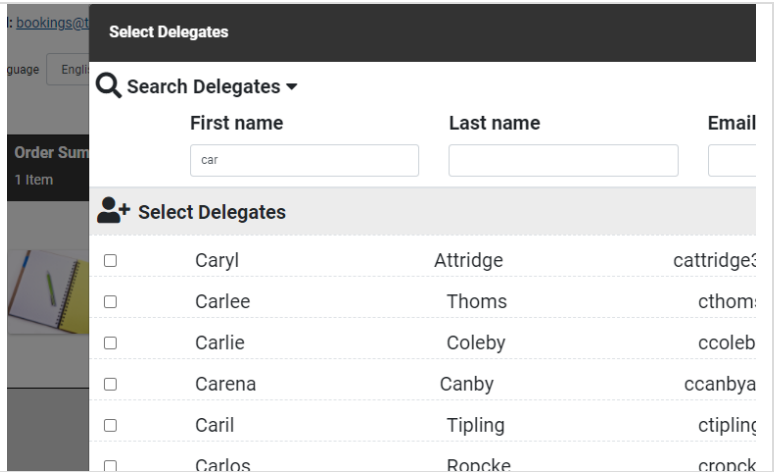
## Login, Basket & Payment Steps

These branding options apply to the login, basket, and payment options on the right-hand side of the Checkout basket

<p>Selection Button Colour</p> <p><i>Changes the colour of the button to select Delegates &amp; Bookers</i></p>		<p><b>Manual Handling</b></p>  	
<p>Selection Button Hover Colour</p> <p><i>Changes the hover colour of the button to select Delegates &amp; Bookers</i></p>		<p><b>Manual Handling</b></p>  	
<p>Selection Button Font Colour</p> <p><i>Changes the colour of the text on the button to select Delegates &amp; Bookers</i></p>		<p><b>Manual Handling</b></p>  	
<p>Course Title Font Size (px)</p> <p><i>Changes the size of the course label text</i></p>		<p><b>Manual Handling</b></p>  	
<p>Text Font Size</p> <p><i>Changes the size of the text used in the forms, including the selected delegates names, and billing address</i></p>		<p><b>Manual Handling</b></p>  	
<p>Text Font Weight</p> <p><i>Changes the weight of the text used in the forms, including the selected delegates names, and billing address</i></p>		<p><b>Manual Handling</b></p>  	

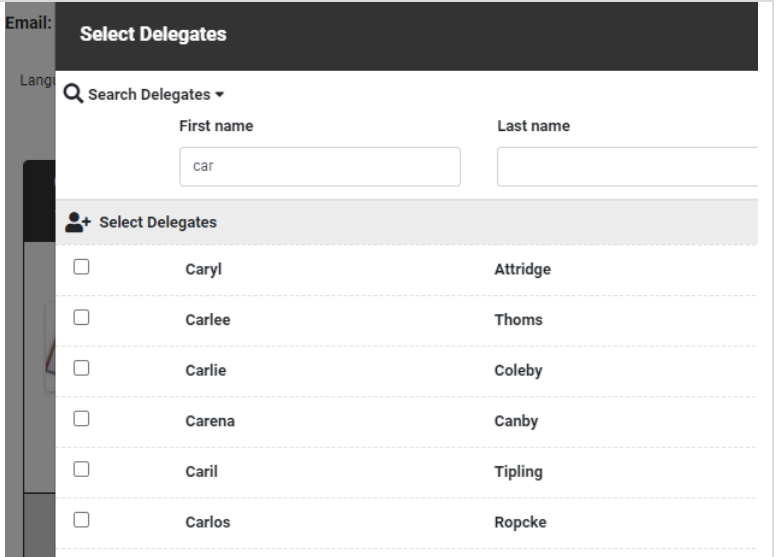
Delegate Table Font Size (px)

*Changes the size of the text used in the select delegate window*



Delegate Table Font Weight

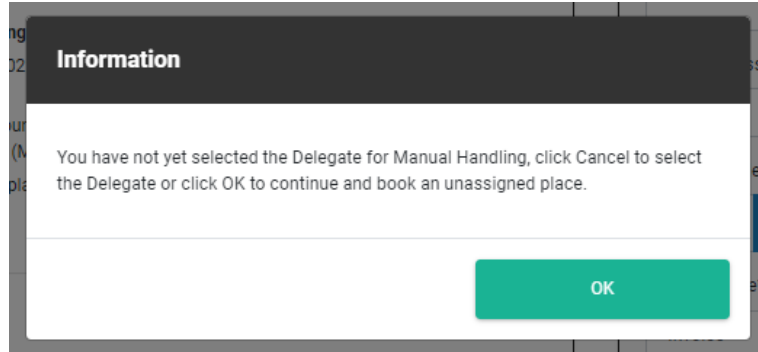
*Changes the weight of the text used in the select delegate window*



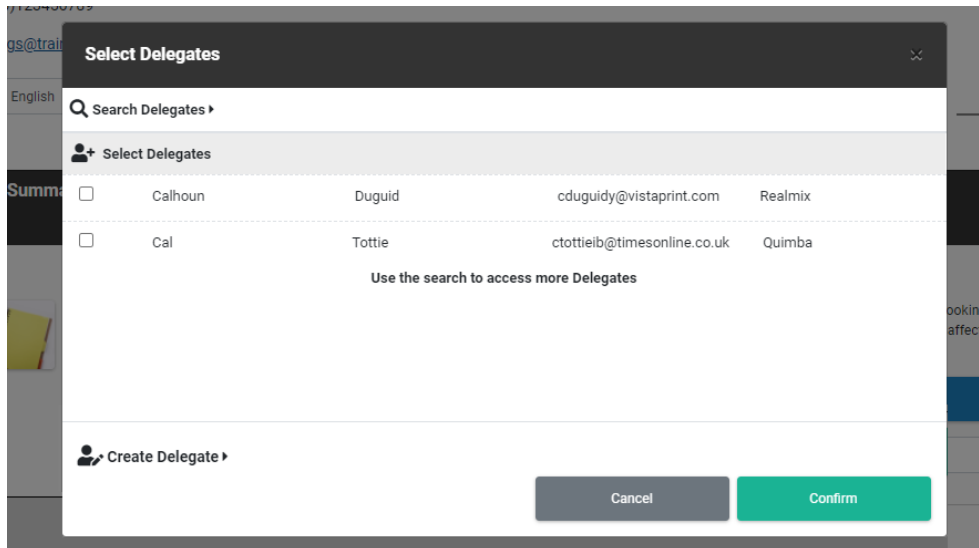
## Dialog & Pop-up Windows

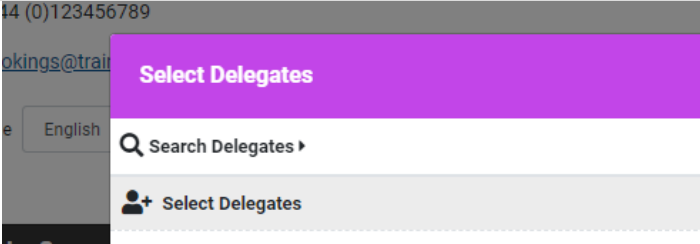
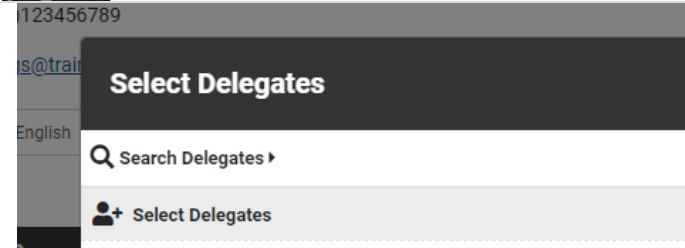
These branding options apply to pop-up windows and dialog messages throughout the Checkout basket.

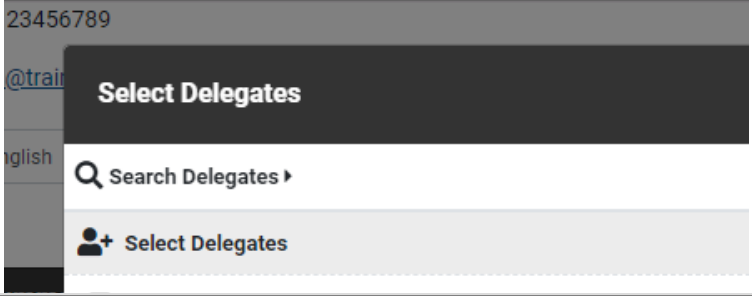
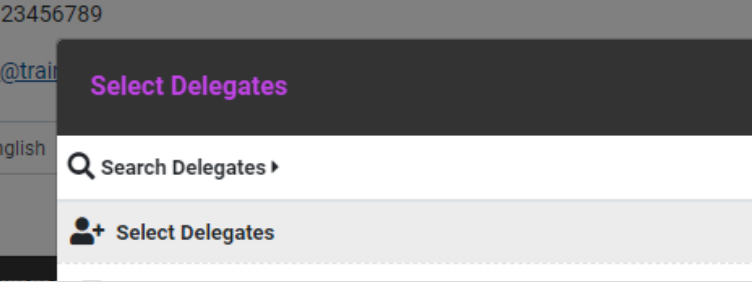
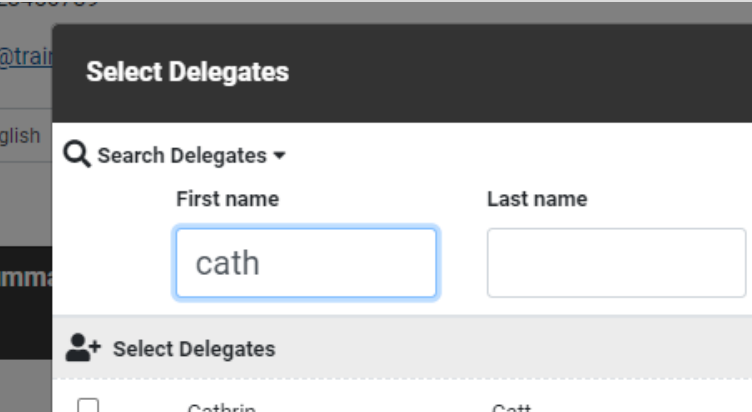
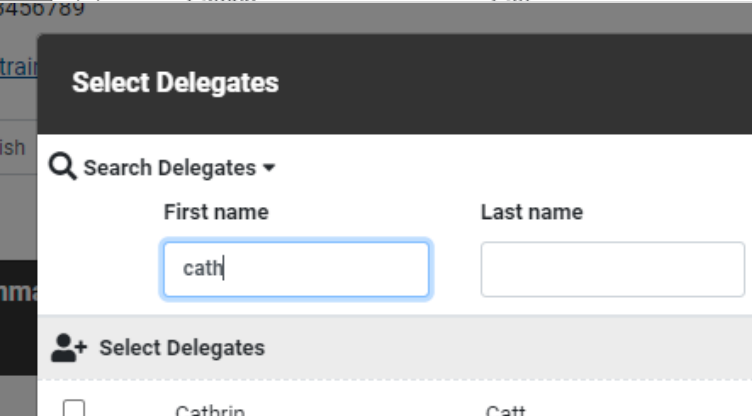
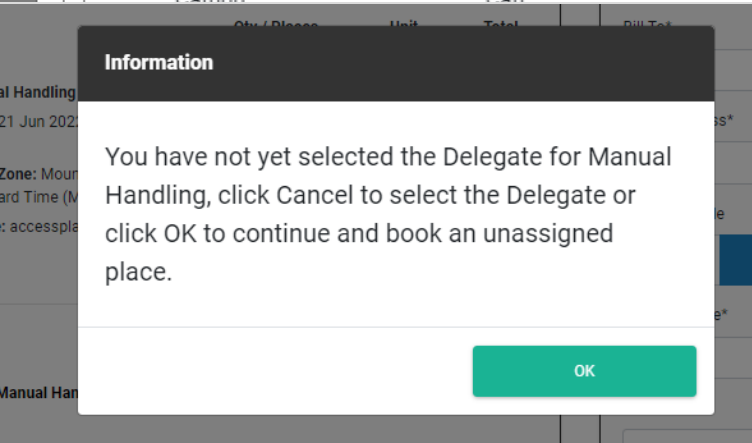
Dialog Message Example:

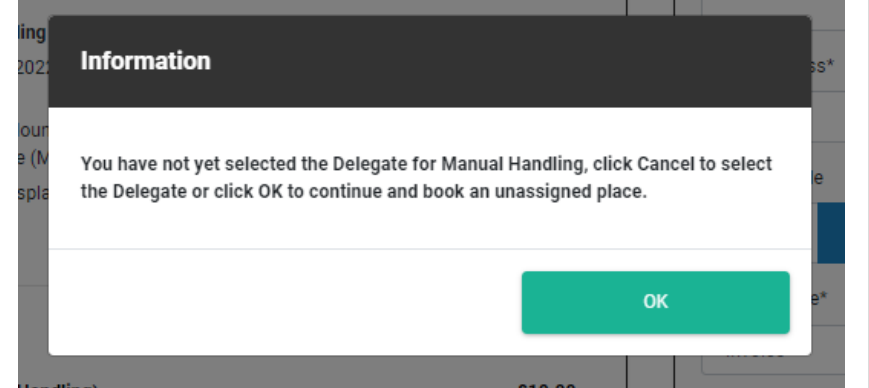
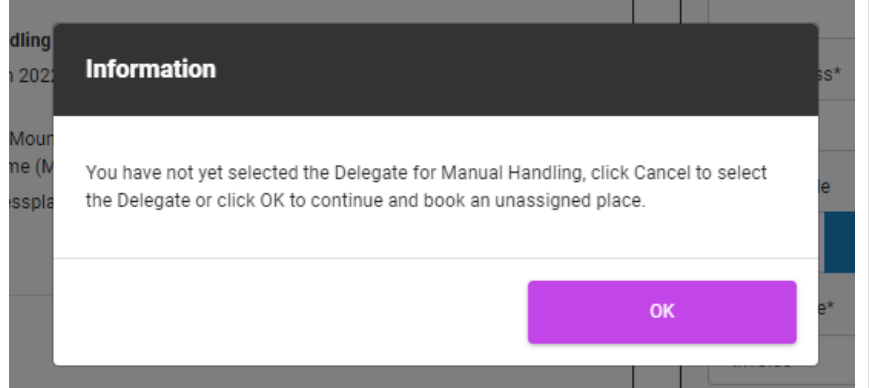
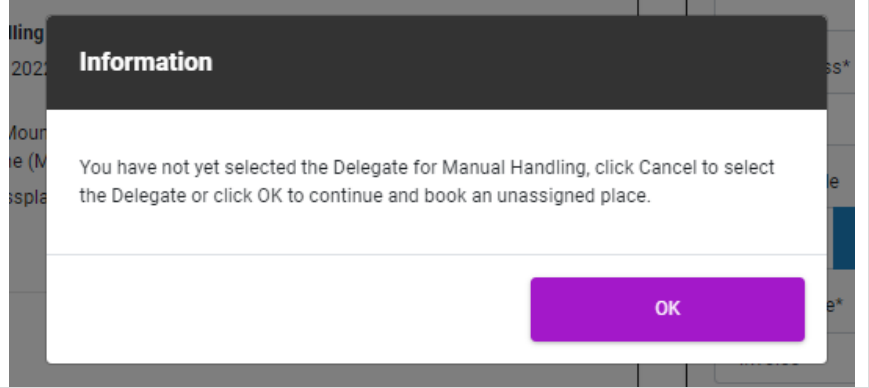
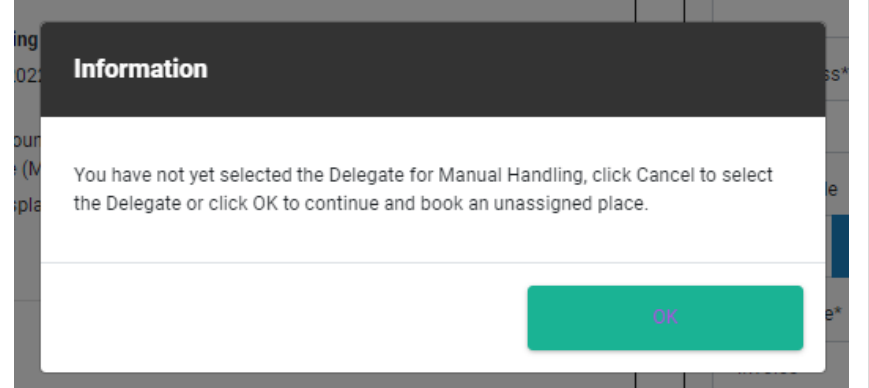
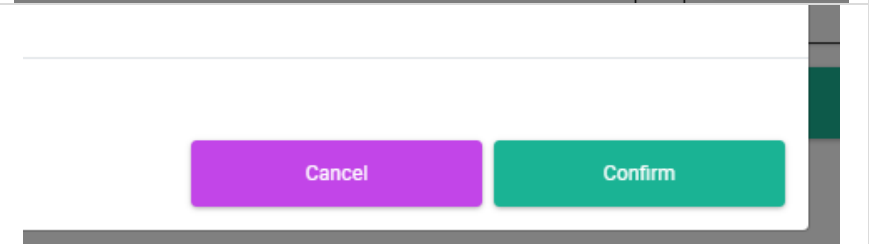


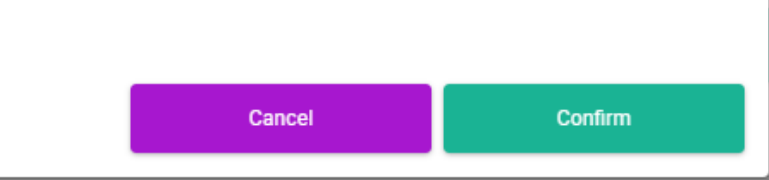
Pop-up Window Example:



<p>Header Colour</p> <p><i>Changes the header colour of the pop-up dialogs and windows</i></p>	
<p>Header Font Size (px)</p> <p><i>Changes the size of the text in the header of the pop-up dialogs and windows</i></p>	

<p>Header Font Weight</p> <p><i>Changes the weight of the text in the header of the pop-up dialogs and windows</i></p>	
<p>Header Font Colour</p> <p><i>Changes the colour of the text in the header of the pop-up dialogs and windows</i></p>	
<p>Typed Text Font Size (px)</p> <p><i>Changes the size of the text in the typed text boxes in the pop-up windows</i></p>	
<p>Typed Text Font Weight</p> <p><i>Changes the weight of the text in the typed text boxes in the pop-up windows</i></p>	
<p>Font Size (px)</p> <p><i>Changes the size of the text in the pop-up dialogs</i></p>	

<p>Font Weight</p> <p><i>Changes the weight of the text in the pop-up dialogs</i></p>	
<p>Ok Button Colour</p> <p><i>Changes the colour of the OK buttons on the pop-up dialogs and windows</i></p>	
<p>Ok Button Hover Colour</p> <p><i>Changes the hover colour of the OK buttons on the pop-up dialogs and windows</i></p>	
<p>Ok Button Font Colour</p> <p><i>Changes the colour of the OK text in the pop-up dialogs and windows</i></p>	
<p>Cancel Button Colour</p> <p><i>Changes the colour of the Cancel buttons on the pop-up dialogs and windows</i></p>	

<p>Cancel Button Hover Colour</p> <p><i>Changes the hover colour of the Cancel buttons on the pop-up dialogs and windows</i></p>	
<p>Cancel Button Font Colour</p> <p><i>Changes the colour of the Cancel text in the pop-up dialogs and windows</i></p>	